

St. Mark's EPISCOPAL CHURCH

Capitol Hill

3rd & A Sts SE,
Washington, DC



Minutes of the Vestry

July 20, 2020

Attending –

Clergy: Michele Morgan, Rector

Wardens: Ryan Baugh, Sr. Warden; Jim Pittman, Jr. Warden

Vestry: Shay Waye, Linnell Grundman, Brent Bickley, Andrew Stafford, Christina Herman, Kit Arrington, Amber Macdonald, Fritz Henn

Guests: Randy Marks, Bertha Martin, George Meng

Not Attending –

Vestry: Brandon Knight

Opening Prayer led by Michele Morgan

Approval of the Minutes: Kit Arrington moved that the minutes for the meeting held on 7-6-20 be approved. Andrew Stafford seconded the motion. The vote was taken by show of hands. The Vestry approves.

Report of the Treasurer: John Edwards reported that the Finance Committee met on July 14th. The 2019 audit has been reviewed and there were no irregularities.

ACTION

Amber Macdonald moved that the Vestry accept the “St. Mark’s Episcopal Church Financial Statements, December 31, 2019 and 2018 (together with Independent Auditor’s Report)”. Linnell Grundman seconded the motion. By a show of hands the Vestry approved the motion.

Based on May and June financial reports the impact of the pandemic on the church budget has been revised. Pledge income continues to exceed targets and the full amount of our PPP loan will be eligible for forgiveness. Assuming continued reductions in building use income, no addition of assistant clergy until 2021, and a reduction of the diocesan pledge to 2019 levels, the expected deficit is revised to a \$111,000 deficit. It is expected that use of current reserves will be necessary to offset the deficit.

The PPP loan has been covering the salaries for the Yoga and Dance studios. The Finance Committee is preparing a recommendation for the Vestry regarding subsidization of these salaries for the remainder of the year.

Payment of Extended Vision pledges have enabled the further pay down the Line of Credit.

The Endowment has regained all its value.

Introduction of new Vestry Members: Brent Bickley, Linnell Grundman and Fritz Henn were elected by the parish at the delayed Annual Meeting on July 12th. Each member of the Vestry was asked to comment on their goals. Michele identified several liaison openings.

Report of the Junior Warden: Jim Pittman updated the Vestry on three projects underway – 1) A leak in the irrigation system which likely led to 2) flooding in rooms 2 and 4 in the undercroft requiring carpeting and repainting, and 3) Baxter Hall air conditioning. If funds and volunteers are available the next projects include addressing landscaping drainage issues, relocation of the garbage cans, work on the windowsills, repointing brick, and refinishing vestibule doors.

Report of the Rector: The next Vestry meeting will be held on 8/17 at 6:30 pm. The Parochial Report will be sent around via email for approval. This must be submitted to the Episcopal Diocese of Washington. The Regathering Survey received 125 responses. Josie Jordan is leading the group to develop a plan. The plan must be approved by EDOW.

Closing prayer was led by Fritz Henn.