

**Minutes of the Vestry meeting**  
**Monday, October 21, 2019**  
**6:30 pm - 9:40 pm**

**Present:**

Clergy: Rev. Michele Morgan, Rector  
Wardens: Ryan Baugh, Senior Warden; Jim Pittman, Junior Warden

Vestry: Andrew Stafford, Christina Herman, James Brooks, Alix Pereira, Amber Macdonald, Kit Arrington, Tracy Councill, Shay Waye

Officers: Vacant, Register (Kit took notes)  
John Edwards, Treasurer

Absent: Rev. Scott Lipscomb, Assistant Rector  
Vestry member: Brandon Dunn Knight  
Rosemary Harold, Counsel

The opening prayer was offered by Jim Brooks. The Rector presided.

*July draft minutes were not discussed or approved. Vestry did not meet in August. Vestry held an all-day retreat at the church on Saturday, September 14, followed by dinner hosted at Michele's house that Monday .*

**What's new**

Fall: People (& families particularly) have returned!

**What's working**

Increased use of interaction space @ church by small groups

Almost all Canvass data is in Realm - Very Helpful!

- Beth Mahood is willing to run the data back-end of the canvass

New "Prayground" location and table in the Nave during services is GREAT

Christian Education - Start-up & support from the Clergy: Sign-up board in particular was welcome

**What needs attention**

"Lost Sheep" members

- Worth discussing with Vestry as well as Clergy
- Current canvass campaign is including an email lists update

Volunteer Recruiting

- Michele will add a "Volunteers Needed" section to the E-Gospel
- Ryan is promoting specific asks in his E-Gospel entry - send him requests as well
- Add Link to that weeks "Announcements" PDF in the E-Gospel

Scott's Party

- All 3 services are planning a post-service celebration to acknowledge him on his upcoming last day. Each service will include a modified Service of Departure.

Seeking a 2nd Chair for Worship Committee & Outreach

Pub Lunch: Please contact your Pillar & ask them to sign-up for a Pub Lunch

- Considering limiting & Advertising that Pub Lunch will only occur 2x/month

Christian Education Budget Management & Estate Earmarks

- Kit will contact Treasurer & Michele directly with additional questions

## **TREASURER'S REPORT**

Deficit for July-Aug-Sept matches ongoing trends.

Requesting final \$366K draw on the Line Of Credit for Renovation

Requests to the pillars and programs to submit a budget have gone out with response requests due back at the end of October.

Adjustments to the budget will be made to reflect the loss of payroll for an Assistant Rector

Note on Treasurer's Report Structure:

- Top presents the data in a form understandable to anyone
- Back pages present same data in its correct accounting format

Scholarship Assistance Line Item - Direction from Vestry Requested. Discussion:

- Will review what is submitted by each group re: anticipation of scholarship needs and discuss again after requests are understood
- Agreed that this should not be joined with Rector's discretionary fund, which is often funded by direct donations and not budgeted.

Estate Earmarking:

- Anything under \$1K can not be earmarked
- For over \$1K, if there is an existing fund or line item in the budget, it can go to that. The Vestry would need to approve any new, restricted accounts.

## **JUNIOR WARDEN'S REPORT**

Sidewalk replacement resulting from damage during tower repair will be \$16-17K, minus an approximately \$4K return of funds from the contractor. Fabric committee OK'd and it is hoped that work can begin soon.

## **VESTRY LIAISONS**

Parish Life: Confirmation that Tracy Council is Vestry Connection

Youth & Families Ministry: Shay Waye

Visual Arts: Loaves & Fishes group sculpture is occurring

- Tracy's brother has welded the fish
- Linda Bugge is creating woven baskets
- Plans for community participation in Advent

Membership: Barrack's Row Festival Outreach was successful

- With Scott's departure, Michele is available as the staff contact if needed

Canvass: 40% response without the mailing appeal having been sent yet.

Christian Education: Issues discussed during "What's..." meeting startup.

**SCOTT'S DEPARTURE IMPACT**

Joe Hubbard (Seminararian) will adopt "Wrestling with the Angel"  
Small Groups work being pondered

**SENIOR WARDEN'S REPORT**

Registrar needed and being sought (will be included in Sr. Warden's E-Gospel posting)  
Other positions needed: Endowment Board, Worship, Outreach and 20's & 30's Co-Chairs  
needed  
Need to bring on additional hands in all areas with concern of a few being stretched too thin

We closed with a prayer by the Rector.

Respectfully submitted,  
Kit Arrington  
Vestry