



MEETING MINUTES
Vestry Meeting
March 21, 2015

- I. **Call to Order: 2:00 PM**
Justi Schunior called the meeting to order.
- II. **Opening Prayer:**
Doris Burton offered the opening prayer.
- III. **Approval of Minutes: February Meeting**
The minutes from the February 22, 2015 Vestry meeting were provided electronically and discussed. Jack Burton offered one amendment that stipulated the minutes should describe that he attended the meeting as Manciple, not a visitor. Mary Thuell moved to approve the minutes with this amendment. Fritz Henn seconded the motion. The minutes from February 22, 2015 were **approved**.
- IV. **Approval of Agenda:**
The Vestry reviewed the agenda for the March 21, 2015 meeting. Nora Howell presented one amendment. She suggested the agenda should include a short explanation of Vestry plans for greeting parishioners at the doors following the morning Sunday services. Doris Burton moved to approve the agenda with this consideration. Peter Sherer seconded the motion. The agenda for the March 21, 2015 meeting was **approved**.

V. Treasurer's Report:

The Treasurer's Report was offered electronically. The report included a motion offered by the Finance Committee that stated "In order to facilitate timely information to the parish, the Finance Committee recommends that the monthly minutes of each vestry meeting incorporate the one-two page Treasurer's Report for that month." Doris Burton moved to approve the Report and the amendment. Fritz Henn seconded the motion. In the subsequent discussion, the Vestry assessed that the summary at the top of the Treasurer's Report was a little confusing and plans to offer some suggestions to committee to simplify the summary. Additionally, there was a concern regarding the use of approximate numbers in the report. Peter Sherer will meet with Andrew Stafford to develop a slightly modified format for the report that incorporates Vestry feedback upon the approval of the motion. The motion was **approved**.

VI. Senior Warden's Report:

Peter Sherer asked the Vestry to brainstorm criteria to evaluate the interim clergy applications. Additionally, Peter Sherer requested Vestry input in the candidate interview selection. Overall, the Vestry hopes to have an Interim in place by May 2015. In terms of criteria to consider when evaluating the interim candidates, the Vestry underscored the importance of the following:

- Experience as a clergy person, serving as an interim, and completing interim training
- Administrative experience
- Experience diversity (ex. Different geographical church locations and different types of congregations)
- Immediate accessibility
- Cost
- Degree of flexibility

In total, the Vestry received four applications through the Bishop's recommendations. To discuss the candidates, Doris Burton moved to go into Executive Session. Mary Thuell seconded the motion. The motion was approved and the Vestry entered **Executive Session**.

Mary Thuell moved to end Executive Session; Fritz Henn seconded the motion. The motion was approved and the Vestry exited **Executive Session**.

VI. Junior Warden's Report

A. Space Use Board

Doris Burton reported that much of her focus as Junior Warden initially will be on space rentals. Specifically, the Space Use Board has been interested in finding non-profits to consider renting St. Mark's space for a low cost. St. Mark's needs the income from these renters. Doris announced that she is scheduling a kitchen work day along with a parish-wide work day for the garden. She will post a call for volunteers shortly. These events are a good opportunity to get to know new people at St. Mark's.

B. Fabric Committee Report:

Additionally, Doris Burton suggested that her second focus will be on finalizing the extension of the Ed Green contract (maintenance contract). Nora Howell offered a hard copy Fabric Committee Report. She reported that Ed Green is a maintenance contractor, not an employee of the church. His last contract expired in 2011. St.

Mark's has been working with him on a more ad hoc basis; however, with the completion of the new building, St. Mark's would like to modify his old contract. Nora Howell believes that St. Mark's has reached agreement on the statement of work and schedule, but that's not the full contract. In this process, the Fabric Committee did confirm that Ed Green does have liability and workers insurance.

VIII. Standing Committee Reports

A. Youth & Family Ministries Report: The Youth and Family Ministries report was offered electronically. Peter Sherer noted that he is seeking volunteers from the Vestry to join the Search Committee in evaluating the top three Youth and Family Minister candidates. Once the interview process has been completed, the Committee will pass along a single name. If you would like to volunteer for this Committee, please contact Peter Sherer. Volunteers will start in early April 2015. Nora Howell noted that she was interested.

C. Membership: The Membership Committee did not offer a report.

IX. Old Business

No old business was proposed.

X. New Business

A. Greeting Schedule: As mentioned previously, the Vestry will sign up to serve as greeters at the doors following the morning Sunday services. Doris Burton will create a sign-up sheet to send out electronically to coordinate.

B. Annual Meeting Date: The 2016 Annual Meeting could be held on three possible dates (February 21, February 28, or March 6). Peter Sherer moved that the Annual Meeting be held on March 6. Mary Thuell seconded the motion. The motion was approved and the 2016 Annual Meeting will be held on March 6, 2016.

C. Leadership Positions to Fill: The Vestry will consider these open positions once there is a complete list of which parishioners are remaining in their leadership positions for the upcoming Vestry year and which will rotate off.

D. Social Events:

1. Singles Event (5/27): Mary Thuell added that St. Mark's will host its second Singles Event on March 27, 2015. Mary Thuell wants to do this type of event every other month open to all ages.

2. St. Mark's Day Hoedown (4/25): For this event, there is a square dance caller in mind, a date set, a space reserved, and a tentative menu (chili). Doris Burton reported that the following are still needed for the event: volunteers to bring chili and parishioners to take care of the reset of the nave following the dance. The Vestry expressed several concerns that there is not a team working on this and questioned the feasibility of the remaining logistics.

3. Beer and Hymns (6/10): Justi Schunior noted that St. Mark's will host Beer and Hymns on June 10.

4. Shrine Mont on the Hill (6/12-13): Peter mentioned that St. Mark's will host Shrine Mont on the Hill in mid-June.

5. Picnic (8/30 or 9/6?): In addition, the Vestry is planning a picnic for the

parish. The Vestry considered August 20, September 6, and September 13. Justi Schunior will check on the calendar availability.

costume

6. Halloween Costume Party/Dance (10/30): St. Mark's will hold a

party on October 30.

7. Christmas: For December, St. Mark's will host the annual Carols and Cocktails event.

E. Installation Procedures/Schedule: The Vestry will be installed during the three services on March 22, 2015. All new and returning Vestry officers and members will be sworn in during special ritual at the altar. Following the service, all Vestry are asked to go to doors to greet the parishioners.

XII. Closing Prayer:
Justi Schunior offered the closing prayer.

XIII. Adjournment: 4:05 PM
The meeting was adjourned.